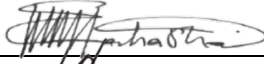



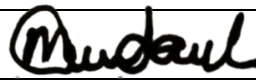


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<b>PLANT AREA:</b> Matla Power Station			
<b>TITLE:</b> <i>Matla Power Station to outsource Emergency Respond Team, provision of registered and compliant Ambulance services by means of treating and transporting patient to the appropriate medical facility.</i>			
<b>REF:</b>		<b>Reference Rev No:</b> 1	<b>MULTIDISCIPLINARY:</b> No
		<b>Plant Level:</b> All	
<b>COMPILED BY</b>	<b>Name:</b> Ernest Mahasha Systems Engineer/End User	Signature: 	Date: 13 November 2025
<b>APPROVED</b>	<b>Name:</b> Robert Mathiba Line Manager	Signature: 	Date: 13 November 2025
<b>APPROVED</b>	<b>Name:</b> Richard Gololo Group Manager	Signature: 	Date: 13/11/2025
<b>REVIEWED</b>	<b>Name:</b> Jabulani Mtsweni Quality Department	Signature: 	Date: 13/11/2025
<b>REVIEWED</b>	<b>Name:</b> Lynton Mudau Occupational Health and Safety	Signature: 	Date: 13/11/2025
<b>REVIEWED</b>	<b>Name:</b> Lutendo Murovhi Environmental Department	Signature: 	Date: 13/11/2025
<b>ACCEPTED</b>	<b>Name:</b> Outage Manager/Maintenance manager	Signature:	Date:
<b>ACCEPTED</b>	<b>Name:</b> AIA	Signature:	Date:

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**NB: Do not tamper with the template.**

### **GENERAL**


- Data books, reviews, reports, and diagrams/drawings shall be submitted to Engineering after the completion of the work. Engineering to forward the data books to Quality Department (Document Control)
- All QCP's to be submitted to Engineering and Quality for approval prior to outage/project or maintenance work commencement.

	SCOPE OF WORK DESCRIPTION / ACTIVITY	PROCEDURE, SPECIFICATION, ENG. REQUIREMENTS / DOCUMENTATION	HOLD POINTS, WITNESS, REPORTS	RESPONSIBLE PARTY
1.1	Occupational Health and Safety	<ul style="list-style-type: none"> <li>• Health and safety file should be approved by Safety risk management department prior to any work commences on site</li> <li>• All work is to be done in accordance with OHS Act 85 of 1993, Matla plant procedures and Plant Safety Regulations. (240-150642762).</li> <li>• Matla power station SHEQ induction must be done before access to site can be granted</li> <li>• The contractor should ensure that all employees have acquired the required competency for the task they are performing.</li> <li>• The contractor to ensure compliance to updated legal requirements and other requirements.</li> </ul>	Eskom to witness.	Contractor

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		<ul style="list-style-type: none"> <li><b>BUY QUIET:</b> All stakeholders are encouraged to purchase or rent quieter machinery, equipment, and tools to reduce worker noise exposure, contribute towards compliance to OHSA noise exposure limits and ultimately reduce the risk of noise induced hearing loss.</li> </ul>		
1.2	Environmental Management.	<ul style="list-style-type: none"> <li>All activities listed in the National Environmental Act 107 of 1998, EIA Regulations as amended, must have environmental <b>AUTHORISATION</b> before commencement of work.</li> <li>The contractor shall comply with all applicable legal and other requirements.</li> <li>The polluter pays principle will be applied.</li> <li>The contractor manager shall ensure compliance with Eskom Matla Environmental procedures to ensure the prevention of pollution (refer: OMOP 4090 and 4402).</li> <li>The last payment will be processed based on the status of the last housekeeping check sheet (Annexure C: OMOP 4402) of designated area.</li> <li>EMS file based on ISO14001 will be required.</li> </ul>	Eskom to witness.	Contractor
1.3	Quality Management	<ul style="list-style-type: none"> <li>The contractor/executioner of work will be responsible for drawing up all QCP documentation and this must be approved by engineering and authorised by the Quality Department before commencing with the work.</li> <li>Contractors/executioner to adhere to QM 58 and OMOP4497 requirements</li> <li>Number of NCR issued can affect your next tendering process.</li> </ul>	Hold point	Contractor

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		<ul style="list-style-type: none"> <li>The QCP shall be signed progressively by the Engineer/Supervisor, Eskom QC Inspector, Contractor QC Inspector and/or AIA.</li> <li>No procuring of outage items without the approval of scopes by quality</li> <li>All outage scopes creep and scopes addition should be approved by quality</li> <li>No contractor should be in the possession of scopes for execution without the scopes approved by quality</li> <li>The contractor is subjected to quality auditing at any point in time during execution of scope</li> </ul>		
1.4	Inputs from other departments			
1.5	Commissioning reference			

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1.6	SCOPE OF WORK DESCRIPTION / ACTIVITY	PROCEDURE, SPECIFICATION, ENG. REQUIREMENTS / DOCUMENTATION	HOLD POINTS, WITNESS, REPORTS	RESPONSIBLE PARTY
	Matla Power Station to outsource Emergency Respond Team with provision of registered and compliant Ambulance for emergency respond.			
	<ul style="list-style-type: none"> <li>Emergency Respond Team (ERT) to attend all emergencies incidents (Fire, Hazmat, Medicals and Rescue) at Matla Power Station including responding to outside the Station 20 km radius when Eskom employee or partners are involved.</li> <li>ERT to respond to all emergencies incidents within 5 minutes after receiving the notification of an incident from EOD.</li> <li>Furthermore, ERT to assist Kriel Power Station when required and to respond to other sites as per signed service legal agreement.</li> <li>To ensure that Ambulance services are available seven days a week and twenty-four hours.</li> <li>ERT to assist the Station with special duties such as Safety campaigns and events standby.</li> <li>ERT to work on four shifts system which consist of six personnel per shift, twelve hours shift where an ILS and BLS will manage an</li> </ul>	The following Eskom emergency procedures will be adhered to: OMOP 4010 32-123 32-124 32-107 23-108 OMOP 557-4871		

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	<p>ambulance services and four personnel including team leader will manage Fire.</p> <ul style="list-style-type: none"> <li>• Provide standby shift (as and when required) as a backup response in instances where emergency exceed on site response capabilities.</li> <li>• Drive and operate emergency vehicles: fire engine, skit unit pump and response vehicles. All personnel adhere to Eskom Health and Safety requirement.</li> <li>• ERT to conduct regular plants inspection, maintain, and clean firefighting equipment.</li> <li>• ERT to issue and monitoring hot-work activities across the Station.</li> <li>• ERT to install the lifeline as and when required.</li> <li>• Inspect the firefighting equipment according to the PMs or as per schedule.</li> <li>• To inspect medical first aid boxes.</li> <li>• Inspect and clean emergency vehicles on daily basis.</li> </ul>			
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	<ul style="list-style-type: none"> <li>• To ensure that Fire Station machine bay is clean prior handing over the shift.</li> <li>• Conduct fire prevention inspection and report deviations.</li> <li>• Participate in the global/station exercises.</li> <li>• ERT to assist with departmental or contractors' evacuations drills.</li> <li>• Change and replace portable fire extinguishers.</li> <li>• ERT to monitor control room and ensure occurrence book is filled correctly daily.</li> <li>• Participate in the fire incident investigation.</li> <li>• The service provider (SP) to supply with an ambulance which is fully equipped and has adequate medical stock.</li> <li>• SP to provide on duty personnel with company cell phone loaded with enough data and airtime.</li> <li>• ERT to treat/stabilize and transportation the patient to the nearest appropriate medical facility for further assessment.</li> </ul>			
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	<ul style="list-style-type: none"> <li>To ensure that ERT has necessary documents while transporting the patient.</li> <li>Arrange special transportation to other hospitals if the need arise e.g., helicopter (airlifting the patients)</li> <li>Monthly inspection on first aid boxes, Eskom fleet first aid kits and refilling if necessary and complete the register. (Supplier shall be responsible to replace all the contents of the Power Station's first aid boxes when used or expired).</li> </ul>			
1.7	<p><b>The total contract shall comprise of twenty-four members appointed in the following disciplines:</b></p> <p><b>Four ILS to be appointed for four shift system and shall meet the following requirement.</b></p> <ul style="list-style-type: none"> <li>Grade 12 or equivalent</li> <li>Hazmat operation</li> <li>Fire fighter 1 &amp; 2</li> </ul>			

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	<ul style="list-style-type: none"> <li>• ILS with valid HPCSA registered</li> <li>• Rope recues 2 or High angle rescue</li> <li>• Code 10 drivers' licence with PrPD,</li> <li>• Three years of experience.</li> </ul> <p><b>Four Team Leaders to be appointed for four shift system and shall meet the following requirement.</b></p> <ul style="list-style-type: none"> <li>• Grade 12 or equivalent</li> <li>• Hazmat Operation</li> <li>• Fire fighter 1 &amp; 2</li> <li>• BLS with valid HPCSA registered</li> <li>• Rope recues 2 or High angle rescue</li> <li>• Industrial firefighting</li> <li>• Code 11 (C) drivers' licence with PrPD,</li> <li>• Pump operator</li> </ul>			

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	<ul style="list-style-type: none"> <li>Incident Commander will be an advantage.</li> <li>Three years of experience in fire service.</li> </ul> <p><b>Fire fighters: sixteen fire fighters to be appointed.</b></p> <ul style="list-style-type: none"> <li>Grade 12 or equivalent</li> <li>Fire fighter 1 &amp; 2</li> <li>BAA with valid HPCSA registered.</li> <li>Industrial firefighting</li> <li>Rope rescue (2) or High angle rescue.</li> <li>Code 10 &amp; 11 (C) drivers' licence with PrDP</li> <li>Pump operator will be an advantage.</li> <li>Hazmat operation</li> <li>1-year related experience</li> </ul>			

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1.8	<b>Documents required</b>			
	<ul style="list-style-type: none"> <li>• Provide detailed CVs.</li> <li>• HPCSA valid card</li> <li>• Competence certificates not statement</li> <li>• Copy of Driver's licence with PrDP</li> <li>• Four ILS with valid HPCSA card</li> <li>• Twenty BLS with valid HPCSA card</li> <li>• Certificate of registration as Ambulance</li> <li>• The Supplier shall adhere to all the relevant health standards of the industry and fully insured for any accidents.</li> <li>• Registered as an emergency vehicle.</li> <li>• The supplier shall adhere to National Health Act, 2003 (Act No. 61 Of 2003)</li> <li>• The supplier shall adhere to Annexure B and D of the Act.</li> <li>• Supplier must be registered as Emergency Medical Service with the Department of Health Mpumalanga Province.</li> </ul>			

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	<ul style="list-style-type: none"> <li>Ambulance service must be registered with Board of Healthcare Founders.</li> <li>Ambulance must have licence disc for roadworthy under Natis Office as an Ambulance.</li> <li>Ambulance must have Operational licence issued by the Department of Health.</li> <li>Ambulance must have a conversion compliance certificate.</li> <li>Eskom shall reserve the right to terminate the contract, if the service provider does not adhere to contractual agreement.</li> </ul>			

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**BILL OF MATERIAL**

	Full description of Material/Spares/Equipment	Specifications of Material/Spares/Equipment	Stock No	Part Number	Required Quantity

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SCOPE COMPILATION REFERENCES				
SOURCE & Ref No.	Yes	No	N/A	Comments
Previous outage service reports				
Return to service data packages				
Maintenance Strategy with Rev number				
SAP defects (attach list as appendix)				
GHRMS (STEP) reports (Generation Heat Rate Management System)				
Online Condition Monitoring				
Pre-outage performance test results				
Post outage performance test results				
GPSS/ Plant Performance data on UCLF incurred				
OMS / IIRMS recommendations (Audits Reports)				
Risk controls (IRM system)				
Previous audits and reviews (e.g. ERAP)				
Engineering Change Requests (Projects)				
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LOPP strategy reports				
URS				
Philosophy (Outage)				
Condition Monitoring Report				
VA/PHD Viewer trends				
Corrective Actions				
CARAB reports				
Statutory Requirements				
Grid code requirements				
Waivers and Exemptions				
Calibration requirements				
Previous Outage SOW variations				
Post Mortems Actions from previous outages				
Pre-Outage plant walks				
Risk based inspection (RBI) report				
Simulation, TOIs, OON, SI				

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COMMENTS


ATTACHMENTS: DRAWINGS, SKETCHES, DIAGRAMS, INSTRUCTIONS, etc	
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2	
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